

**BANNER 2000**

**FINANCIAL SERVICES**

**Concordia University**

# PROJECT GOALS

- To implement a Year 2000 compliant Financial System
- Decentralize components of the financial system to client/end user level

# Deliveries

- FIS OPERATIONAL BY JUNE 1, 1999
- GENERAL LEDGER
- PROCUREMENT (Purchasing, AP, Rec)
- BUDGET
- GRANTS MANAGEMENT

# Project Structure

- MIS Steering Committee - Senior Management of the University
- Implementation Team - Directors & Senior Managers of Financial Services and ITTS
- Process Teams - Representatives from each Functional Area of Financial Services & members of the University Community

# Project Structure

- Work Teams - Staff members of Financial Services dedicated to building of new system
- Consultative Bodies - Representatives of End Users of Financial System
- System Review - External & Internal Auditors

# Progress

- Hardware Purchased & Installed
- Oracle Database Purchased & Installed
- System Software Purchased, Installed & Functioning
- Migration from Macintosh to PC - PC's purchased and installed
- Training Room built & in operation

# *PROGRESS*

- Banner training for Financial Services completed
- Banner training for IITS completed
- Banner Web Site established
- Workflow & System Design - completed
- Phase One of Testing - completed

# Attention Areas

- New Technology - Oracle, Client Server, Unix Operating System & GUI
- High Maintenance of legacy system
- Tight Time Line
- Value of Canadian Dollar

# Schedule

- Draft Chart of Account - October 1, 1998
- Budget - February 28, 1999
- Purchasing, Accounts Payable, Receiving -  
March 15, 1999
- Grants - March 31, 1999
- General Ledger - March 31, 1999
- Go Live - June 1, 1999

## *Training the Users*

By June 1st a complete training program will have been conducted

- Trainees have been identified (both from functional groups and from the community)
- Training material is currently being developed.
- Trainers have been identified and are being equipped.
- Tentative dates have been set.

# Costs

	Budget	Committed	Variance
– Hardware	\$370,000	\$303,007	\$ 66,993
– Software	\$800,000	\$864,491	\$(64,491)
– Ext Consultants	\$850,000	\$401,788	\$448,212
– Salary Costs	\$800,000	\$141,870	\$658,130
– Travel & Training	\$180,000	\$ 86,508	\$ 93,492
<b>TOTAL</b>	<b>\$3,000,000</b>	<b>\$1,797,664</b>	<b>\$1,202,336</b>

BANNER 2000  
IMPLEMENTATION  
**TECHNICAL PROCESS TEAM  
STATUS REPORT**

12/03/99

# Technical Team Responsibilities

- Data base and system administration
- User technical support
- Data conversion
- System interfaces
- Reports
- Data Warehouse
- Customizations

# Database and System Administration

- 9-5 on-site support
- Software upgrades
- Problem resolution procedures
- Software backup & restore procedures
- Hardware backup
- Tight security measures

# User Technical Support

- Troubleshooting
- Education
- Advise on software use - best options

# Data Conversion

## **Completed Tasks**

- Vendor master file
- Chart of accounts
- Budget Load
- Purchasing tables

# Data Conversion cont'd

## **Tasks in progress**

- Carry forward balances for capital and research accounts
- Opening balances for balance sheet accounts
- Account numbers in SIS
- Account numbers in HRIS

# System Interfaces

## **In testing**

- General interface validation, journal creation and load program
- Invoice creation interface program
- Mail Services
- Printing Services
- Conference Services
- Distribution Services

# **System Interfaces cont'd**

## **In development**

- Student Accounts (April 15)
- Payroll charges and encumbrances (April 15)
- Bookstore charges & invoices (April 15)
- Telesis charges (April 15)

# **System Interfaces cont'd**

## **Deferred interfaces**

- Audio/Visual charges
- Library invoice payments

# Reports

- All required reports have been identified, and modifications are in progress. (Apr. 30)
- All current Web reports will be available by June 1.

# Data Warehouse

- Views are being developed to store Banner info on the Data Warehouse for June 1.
- All CUFS information currently available will be maintained.

# Customizations

- A crosswalk table (CUFS codes to Banner codes) is now available on the Data Warehouse.
- A web program has been developed which will return the Banner equivalent code for organizations, funds and account codes.

# Customizations. Cont'd

- Direct deposit for employee expenses  
(In testing)
- Bank reconciliation (In testing)
- Functionality to adjust spending controls  
without affecting the bottom-line budget  
(In testing)

# Goals for Next Review

- Training of end users
- Provide an Overview of System
- Demonstrate Reporting & Query Tools in Banner

# *Questions?*



12/03/99